Bucyrus Elementary 2026-2027 Preschool Handbook
Additional Revisions
November, 2026

The following is the list of proposed revisions to the Bucyrus Elementary Preschool Handbook, November 2026, as per the Department of Children and Youth during its annual unannounced licensing inspection. Proposed revisions include the Department of Children and Youth new rules, requirements, and policies for preschool.

Preschool Staff Qualifications and Requirements--Page 6

- Added CPR

Preschool Staff to Child Ratios--Page 6

- Updated from the adult to child ratio from 1-8 to 1-7 and no more than 16 students per 2 staff members

Health and Developmental Screenings--Page 8

- Added Health and Developmental Screenings section

Breakfast and Lunch--Pages 11-12

- Added Breakfast and Lunch Preparation paragraph

Serving Lunch and Snacks--Pages 12-14

- Added Serving Lunch and Snacks section

Transportation--Pages 14-15

- Added first aid kit

Notifying School of Absence--Page 15

- Added an automated call and text message are sent to the primary parent when the child is absent or tardy

Provision for a Missing Child While At School--Pages 15-16

- Added the Missing Child While at School section

Progress Reports and Conferences--Page 17

- Updated student progress reports sent home from twice a year to four times a year.
- Added that progress reports are uploaded into Final Forms at the end of of the school year

Emergency Medical Consent--Page 18

- Added Emergency Consent section

Emergency Medical Care--Page 18

- Added written notification provided to parents on the day of a student's injury/incident

Control of Casual Contact Communicable Disease--Page 21

- Added Control of Casual Contact Communicable Disease section

Control of Non-Casual Contact Communicable Disease--Page 21

- Added Control of Non-Casual Contact Communicable Disease section

Incident Reporting and Documentation--Pages 21-23

- Added Incident Reporting and Documentation section

Respectfully submitted,

Robin Showers

Robin Showers
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