

Bucyrus City School District

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip BHS Band Camp
 Proposed Departure Date 7/20/2026 Return Date 7/24/2026
 Proposer Brent Carpenter Position HS Band
 Date by which response is needed ASAP Proposal Date 5/26/26

A. Purpose

1. What is the major place to be visited or event to be attended?

Camp Lancaster
 2151 W Fair Ave
 Lancaster, OH 43130

2. How is the trip related to the educational program of the District?

Band camp is the most
 crucial set of rehearsals
 to prepare for marching season

3. In what ways will the students benefit?

Students will rehearse
 and grow in musicianship, leadership
 and intrapersonal skills through
 participation

4. In what ways will the District benefit?

The Marching Band and High
 School Band will be a better
 musical and visual ensemble to
 represent the school and community.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

The Brettwurst Festival Parades
 and Football game performances
 will showcase the student's talent
 and dedication

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

HS Marching Band

2. How many students in total?

approximately 60 students

3. How many students are currently experiencing academic problems?

This trip occurs during summer break before classes begin.

4. Which staff member will be in charge?

Mr. Carpenter

5. What previous experience has the staff member had in conducting overnight or extended field trips?

Band camp has been a yearly activity

6. What other staff members will be going?

Miranda Kepler
and
Daniel Rebon

7. How many chaperones, in addition to staff members, will be going?

2 additional chaperones

8. What are their names and affiliations with the students?

Dee Miley - Music Booster officer
Michael Kepler - parent

9. How many school days will be missed?

0

10. How will teachers be advised in advance that the students will be out of school?

The trip is during summer break.

C. School Work

1. How will missed work be made up?

N/A

2. What special assistance will be provided students with academic problems?

N/A

D. Itinerary

1. What is the destination?

Camp Lancaster

2. What will be the mode of transportation? What liability insurance does the carrier have?

school bus

3. Where will the group be housed and fed?

on site at
Camp Lancaster

4. What enroute or supplementary activities are planned?

all activities occur on site
at camp Lancaster

5. What arrangements have been made for dealing with emergency situations?

Emergency contact forms on Final Forms
are required for all students to attend.
We provide a comprehensive first aid kit and all band staff have

6. What arrangements have been made for administering necessary medications to students while on this trip?

Students provide all medications to
the band staff with instructions in individual
bags. Only medicines documented in final forms are able
to be given by Band staff

7. If tour guides are involved, what liability insurance do they carry?

No tour guides are involved.

E. Finances

1. What is the estimated total cost and cost per student?

\$300 per student

2. What is the source of funds?

Students pay for
Band camp through the
Music Boosters

3. How will the funds be collected and safeguarded?

The Music Boosters collect
the funds

4. How will any shortfall be made up or excess funds used?

Boosters will cover shortfalls
and excess funds would be returned to students

5. What provision has been made for students who are financially unable to pay any necessary costs?

There are other summer rehearsals
to help students catch up, and
to be ready to perform with the
Band.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

We have parent meetings before the trip is taken.

We communicate with parents using Thrillshare rooms as well as phone calls.

2. List telephone numbers at destination and where group will be housed.

Camp Lancaster - (740) 653-2119

Mr. Carpenter's phone - (440) 309-6742

3. What information will be provided to the media and the community?

We will utilize district social media to communicate events at the camp.

Signature of the Requestor

Date

Approved:

Principal

Date

Board of Education

Date

