

Book Policy Manual

Section Vol. 44., No. 2 work

Title Reject BUDGET PREPARATION Rg 3/3/26

Code po6220

Status First Board Review: Up for Discussion / Exhibit

~~Revised Policy -- Vol. 44, No. 2~~

## ~~6220 -- BUDGET PREPARATION~~

~~The District's operation and educational plan is reflected in its budgets. Each year, the Board of Education will cause to have prepared and then review the General Fund as well as the other funds which comprise the tax budget.~~

~~The Board directs the Treasurer/CFO \_\_\_\_\_ to present the tax budget to the Board prior to January 15th of each year. When presented to the Board for review and/or adoption, the tax budget shall indicate the information required by the State Auditor's Office.~~

~~The Board further directs the Treasurer/CFO to prepare the tax budget in compliance with the requirements of the \_\_\_\_\_ County Auditor, the Ohio Revised Code, and the State Auditor's Office and file the budget with the designated county and state officials as required by law. With an affirmative vote of the majority of the County Budget Commission, including the County Auditor, the requirement that the Board adopt a tax budget may be waived. With an affirmative vote of the majority of the County Budget Commission, including the County Auditor, the requirement that the Board adopt a tax budget may be waived. Therefore, the Board directs the \_\_\_\_\_ to prepare the tax budget in compliance with the requirements of the \_\_\_\_\_ County Auditor, the Ohio Revised Code, and the State Auditor's Office.~~

~~{DRAFTING NOTE: Choose OPTION 1 or OPTION 2 from the following two (2) options.}~~

~~{ } {OPTION 1}~~

## ~~CASH BALANCE RESERVE~~

~~The Treasurer/CFO may include in the budget a cash balance reserve for the following purpose(s):~~

- ~~1. ( ) To stabilize the budget against cyclical changes in revenues and expenditures, the amount of which shall not exceed five percent (5%) of the revenue credited in the preceding fiscal year to the fund in which the account is established;~~
- ~~2. ( ) To provide for the payment of claims and deductibles under an individual or joint self-insurance program for the subdivision, if the subdivision is permitted by law to establish such a program (not more than one (1) reserve balance account may be established for this purpose);~~
- ~~3. ( ) To provide for the payment of claims, assessments, and deductibles under a self-insurance program, individual retrospective ratings plan, group rating plan, group retrospective rating plan, medical only program, deductible plan, or large deductible for workers' compensation (not more than one (1) reserve balance account may be established for this purpose).~~

~~The amount of the reserve shall be~~

~~( ) stipulated by Board resolution.~~

~~{OR}~~

~~( ) at least \_\_\_\_\_ percent (\_\_\_\_%) [INSERT PERCENTAGE AMOUNT] of the General Fund.~~

~~{END-OF-OPTION-1}~~

~~{ } {OPTION-2}~~

#### **CASH-BALANCE RESERVE**

~~The Board supports good stewardship of taxpayer dollars. To that end, the Board is committed to operating the District with fiscally sound management practices in accordance with state law. The Board directs the administration, teacher, and other school personnel in charge of making budgetary decisions and/or recommendations to responsibly manage operational costs while maintaining a high level of educational excellence within the District.~~

~~As part of its commitment to sound fiscal management, the Board affirms that tax levies shall be pursued and/or the District's finances otherwise managed to ensure a General Operating Fund unencumbered unreserved cash balance equivalent to at least \_\_\_\_\_ ( ) [INSERT NUMBER] days of operating expenditures. The Board directs the Treasurer/CFO to maintain such a cash reserve.~~

~~Promptly upon receiving any indication that such cash balance may not be achieved within any year of the fiscal five (5) year forecast, the Treasurer/CFO shall report such a finding to the Board. Upon such notification by the Treasurer/CFO, the Superintendent and Treasurer/CFO will prepare and propose options that the Board may consider to forestall such an eventuality.~~

~~{ } Further, the Board believes the financial goals of the District should be in alignment with the District's strategic plan and instructional goals. When a General Operating Fund cash balance exceeds \_\_\_\_\_ ( ) [INSERT NUMBER] days, the Superintendent may prepare a plan for the expenditure of the excess General Operating cash balance on one (1) or more of the major directives of the strategic plan. This plan must be approved by the Board and cannot result in the General Operating Fund cash balance falling below \_\_\_\_\_ ( ) [INSERT NUMBER] days in any year of the rolling fiscal five (5) year forecast. {END-OF-OPTION}~~

~~{END-OF-OPTION-2}~~

~~{END-OF-OPTIONS}~~

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Legal

R.C. 5705.13, 5705.28(A)(1), 5705.281, 5705.29, 5705.30