

Bucyrus City School District

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Band Camp 2025
 Proposed Departure Date July 21 Return Date July 25
 Proposer Brent Carpenter Position Band Director
 Date by which response is needed ASAP Proposal Date 5/19/25

A. Purpose

1. What is the major place to be visited or event to be attended?

Camp Lancaster
2151 W Fair Unit 100
Lancaster, OH 43130

2. How is the trip related to the educational program of the District?

Band Camp for the BHS Marching Band

3. In what ways will the students benefit?

Learning Halftime shows and routines
for football season

4. In what ways will the District benefit?

Student experience at bandcamp allows
for better marching band performance

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

Performances at football games
and band festivals

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

HS Band (9-12)

2. How many students in total?

approx 55-60

3. How many students are currently experiencing academic problems?

N/A - Summer trip

4. Which staff member will be in charge?

Brent Carpenter
Miranda Kepler

5. What previous experience has the staff member had in conducting overnight or extended field trips?

Band Camp is a yearly tradition
of the band program

6. What other staff members will be going?

7. How many chaperones, in addition to staff members, will be going?

4-6 chaperones

8. What are their names and affiliations with the students?

To be determined

9. How many school days will be missed?

0

10. How will teachers be advised in advance that the students will be out of school?

Summer trip

C. School Work

1. How will missed work be made up?

N/A

2. What special assistance will be provided students with academic problems?

N/A

D. Itinerary

1. What is the destination?

Camp Luncester

2. What will be the mode of transportation? What liability insurance does the carrier have?

School bus

3. Where will the group be housed and fed?

at the camp

4. What enroute or supplementary activities are planned?

none

5. What arrangements have been made for dealing with emergency situations?

Camp provides support staff

6. What arrangements have been made for administering necessary medications to students while on this trip?

Students complete medical forms,
directors distributes prescriptions

7. If tour guides are involved, what liability insurance do they carry?

N/A

E. Finances

1. What is the estimated total cost and cost per student?

\$275 per student

2. What is the source of funds?

Music Boosters

3. How will the funds be collected and safeguarded?

Music Boosters

4. How will any shortfall be made up or excess funds used?

Music Boosters
will refund excess to students

5. What provision has been made for students who are financially unable to pay any necessary costs?

Band camp is not required, but highly encourages. We fundraise throughout the year to offset cost.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

Phone calls, emails

2. List telephone numbers at destination and where group will be housed.

740-653-2119

Housed on site

3. What information will be provided to the media and the community?

Social media posts and parent preview night.

Signature of the Requestor

Date

Approved:

Principal

Date

Date

Board of Education

Date