

Bucyrus City School District

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip: *District Bowling Tournament*

Proposed Departure Date: *2-19-25*

Return Date: *2-21-25*

Proposer: *Diane Kuple*

Position: *Head Coach*

Date by which response is needed: *2-15-25*

Proposal Date: *1-9-25*

A. Purpose

1. What is the major place to be visited or event to be attended?

Interstate Lanes, Rossford Ohio

2. How is the trip related to the educational program of the District?

extra curricular activity - sports

3. In what ways will the students benefit?

Students will be able to practice on the lanes the night before Districts

4. In what ways will the District benefit?

helping the teams to reach their goals

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

Varsity Teams
Boys - 6
Girls - 8

2. How many students in total?

14

3. How many students are currently experiencing academic problems?

0

4. Which staff member will be in charge?

Diane Keph - Head Coach

5. What previous experience has the staff member had in conducting overnight or extended field trips?

we've done overnight trips for districts in 2022, 2024

6. What other staff members will be going?

Joe Powers - Assistant Coach

7. How many chaperones, in addition to staff members, will be going?

0

8. What are their names and affiliations with the students?

✓

9. How many school days will be missed?

1 to 2 days, pending what teams advance

10. How will teachers be advised in advance that the students will be out of school?

by email

C. School Work

1. How will missed work be made up?

at home, study halls. Students will be responsible for any miss work.

2. What special assistance will be provided students with academic problems?

D. Itinerary

1. What is the destination?

Rosford, Ohio

2. What will be the mode of transportation? What liability insurance does the carrier have?

Bus / Van Diane is board approved van driver

3. Where will the group be housed and fed?

Courtyard by Marriott, Restaurants

4. What enroute or supplementary activities are planned?

Practice

5. What arrangements have been made for dealing with emergency situations?

Coaches will have emergency plan + contact information, Final Forms

6. What arrangements have been made for administering necessary medications to students while on this trip?

We will have signed Parent Forms. Diane Kopke will hold all medications.

7. If tour guides are involved, what liability insurance do they carry?

E. Finances

1. What is the estimated total cost and cost per student?

No more than \$1,500 pending what teams advance

2. What is the source of funds?

Athletic Department

3. How will the funds be collected and safeguarded?

Coaches can collect if needed

4. How will any shortfall be made up or excess funds used?

Athletic Boosters, if needed

5. What provision has been made for students who are financially unable to pay any necessary costs?

Athletic Boosters, if needed

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

Thrill Share Rooms, email

2. List telephone numbers at destination and where group will be housed.

Courtyard Rossford - 419-872-5636

Interstate Lanes - 419-666-2695

3. What information will be provided to the media and the community?

Tournament Results will be shared with School, TF Newspaper, Crawford County Now + Social Media



Signature of the Requestor

1/8/25

Date

Approved:



Principal

1/8/25

Date



1-10-25

Date

Board of Education Date