

# Regular Board Meeting

## Board Meeting

Lincoln Administrative Center

Thursday, April 17, 2025

5:30pm - 6:30pm

**Present:** Mrs. Lisa Thoman-Cha, Treasurer; Mr. Robert Britton, CEO/Superintendent ; Mr. Randy Blankenship, President; Mrs. Christa Graves, Board Member; Mrs. Morgan Jones, Board Member; Ms. Jenna Bollinger, Board Member

**Absent:** Mr. Chad Redmon, Board Member

## 1 Call to Order

---

**Minutes:**

Mr. Blankenship called the meeting to order at 5:30 p.m.

**Attachments:**

### 1.1 Roll Call

---

**Minutes:**

All Board of Education members were present except Chad Redmon.

**Attachments:**

### 1.2 Pledge of Allegiance

---

**Minutes:**

Mr. Blankenship led the Pledge of Allegiance.

**Attachments:**

## 2 Approval of Board Agenda

---

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		

Ms. Jenna Bollinger, Board Member	X		
-----------------------------------	---	--	--

**Attachments:**

### 3 Approval of Board Minutes

---

**Result:** Approved

**Motioned:** Mrs. Morgan Jones

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		

**Attachments:**

[Proposed Minutes 3.20.25](#)

### 4 Recognition of Visitors and Public Participation (Agenda Items Only)

---

(Please speak to the Treasurer prior to the start of this meeting.)

**Minutes:**

There was no public participation.

**Attachments:**

### 5 Public Participation (Any Topic)

---

**Minutes:**

There was not public participation.

**Attachments:**

### 6 Treasurer's Report and Recommendations

---

Lisa Thoman-Cha

**Minutes:**

#### **House Bill 96 and Cash Reserve Update**

The Treasurer distributed a PowerPoint presentation outlining the potential impacts of House Bill 96, which includes a proposed increase in the cash reserve cap from 25% to 30% in the new biennium budget. While the bill has passed the House, it remains uncertain whether the Senate will approve the same language.

Currently, our FY25 reserve stands at 110%, which is temporarily inflated due to the receipt of property tax

revenues and limited expenditures through June. The percentage is expected to normalize around 79% as spending occurs.

The Treasurer emphasized that most treasurers are maintaining higher reserves to prepare for capital improvements. Drawing down these reserves too quickly would not be financially prudent. Several fund transfer strategies were reviewed to remain under the proposed cap while maintaining financial stability:

Transferring funds into the Permanent Improvement (PI) Fund, though this option is less flexible once funds are committed.

Establishing a 035 Fund to account for projected staff retirements over the next five years.

Utilizing the 024 Fund, which currently has a healthy balance and allows for easier transfers in and out.

It was also noted that all of the district's levies, including the Permanent Improvement Levy, are continuing. As long as the district avoids deficit spending and strategically manages transfers, it should remain in good financial standing under the potential changes from House Bill 96.

### **Program Expansion and Financial Impact**

Mr. Britton and Mrs. Porinchok shared that the Pathways to Graduation program will expand to the middle school next year, bringing five students back from external placements. This move is expected to save the district approximately \$250,000, which will benefit the general fund.

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		

**Attachments:**

[April 2025 Financial Report](#)

## **7 Superintendent's Report**

Robert A. Britton

**Attachments:**

### **7.1 Community Donations**

Thank you to Bucyrus Elks Lodge #156 - Gratitude Grant \$3000 to Athletic Department

Thank you to Bucyrus Moose Lodge #669 - Academic Boosters Donation \$1762.50

**Minutes:**

Mr. Britton extended the Board's appreciation for the generous donations received in support of district programs.

**Attachments:**

## 7.2 Athletics Update

Matt Makeever, Director of Athletics

---

### Minutes:

#### Athletic Update – Mr. Keever

Mr. Keever reported steady athletic participation in grades 7–12, with an expected increase next year due to a highly active incoming class. Efforts to boost involvement include youth programs and improved communication through apps and in-person outreach.

He shared updates on potential OHSA divisional changes, noting Bucyrus may move to Division VII in football. A new league scheduling format starting in 2026 aims to improve competition balance and reduce travel.

Drug testing results showed significant improvement from last year, with fewer positive results and better follow-up outcomes.

Student highlights included state qualifiers in cross country and bowling, as well as a middle school wrestling league title. Banner installation is pending equipment access, and future athlete recognitions are being planned.

### Attachments:

## 8 Personnel - Certified Staff

---

### Minutes:

Motion passed 8.1 - 8.4.

**Result:** Approved

**Motioned:** Mrs. Morgan Jones

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		

### Attachments:

### 8.1 Approve the following resignations as per Exhibits.

---

Karla Schifer, Elementary Health & Physical Education - for retirement

Rebecca Hartman, Elementary Health & Physical Education - for retirement

Abigayle Feasel, High School ELA - resignation

### Minutes:

Mr. Britton thanked retirees for their many years of dedicated service.

**Attachments:**

[K. Schiefer - Resignation for Retirement](#)  
[R. Hartman - Resignation for Retirement](#)  
[A. Feasel - Resignation](#)

**8.2 Approve the Substitute Teacher List from the Mid-Ohio Educational Service Center, as per Exhibit.**

---

Approve the ongoing updated list of certificated / licensed substitutes, screened / hired through the Mid-Ohio ESC, who have named Bucyrus as the employing district, and authorize the District Treasurer to pay the substitutes on the Mid-Ohio ESC list between meetings.

**Attachments:**

[MOESC SUB List](#)

**8.3 Approve FMLA leave for the following:**

---

Kelly Stine - Middle School Teacher - April 9, 2025-May 21,2025 (4-6 weeks estimated)

**Attachments:**

**8.4 Approve the following Limited Supplement Contracts as stated and pending certification and completion of all State and Board requirements.**

---

21st Century Grant Summer Program Staff

Grant Program Manager: Robin Showers (Renhill)

Elementary:

Program Co-Coordinators: Kim Mutchler & Robin Showers (Renhill)

Tutors: Abbie Adams, Ashton Boyd, Julia Evak (Renhill), Nicole Everhart, Gabrielle Frizzell, Madalyn Gahring, McKenzie Holman, Monica Johnson, Karen Kocher (Renhill), Jamie Lyons, Jalyn Lyons (Renhill), Dawn Martin, Josephine Miller, Stephanie Newton, Tiffany Powers, Shari Shuck, Ashley Vargas Scanu, & Edward Warner

Secondary:

Program Coordinator: Karolyn Rebon (Renhill)

Tutors: George Barbuto, Dan Rebon (Renhill), Jason Staten, Kelly Stine

**Minutes:**

Mr. Britton provided an update on the 21st Century Grant summer program, noting that many teachers participate in tutoring during the summer months. While the program will continue this summer, the high school portion of the grant will be phased out after this year, marking the final year for high school programming under the grant.

**Attachments:**

**9 Personnel - Classified Staff**

---

**Minutes:**

Motion passed 9.1 - 9.4.

**Result:** Approved

**Motioned:** Mrs. Morgan Jones

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		

**Attachments:**

**9.1** Approve the following resignations as per Exhibits.

---

Kim Binnix, Bucyrus City Educational Aide - Elementary Librarian - for retirement

Bart Dennison, Bucyrus High School - Head Varsity Golf Coach - resignation

**Minutes:**

Mr. Britton thanked the retiree for her many years of dedicated service.

**Attachments:**

[K. Binnix - Resignation for Retirement](#)

[B. Dennison - Resignation](#)

**9.2** Approve the following as Classified Subs for 2024-2025 school year as per Exhibit.

---

**Attachments:**

[Classified Sub List](#)

**9.3** Approve changes to Renhill Contract of Services, as per Exhibit.

---

**Attachments:**

[RENHILL Contract of Services](#)

**9.4** Approve the following Limited Supplement Contracts as stated and pending certification and completion of all State and Board requirements.

---

21st Century Grant Summer Program

Elementary:

Aides: Isabella Evak (Renhill), Deborah Moore, Amye Nolan (Renhill), & Linda Snyder

Bus Drivers: Deborah Moore & Linda Snyder

**Attachments:**

## 10 Business

---

**Minutes:**

Mrs. Jones requested that Item 10.2 be removed and renumbered as Item 11.

Motion passed 10.1 and 10.3 - 10.9.

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Christa Graves

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		

**Attachments:**

- 10.1 Approve the following prospective candidates for graduation (list is subject to change) from Bucyrus High School as Class of 2025 as per Exhibit.
- 

**Minutes:**

Mr. Britton congratulated the senior class and noted that two students at Pioneer Career and Technical Center are finalizing requirements. The district anticipates a high graduation rate, with all listed students on track to meet Ohio Department of Education standards.

**Attachments:**

[2025 Graduation List](#)

- 10.2 Approve the following service agreement with Avita for Athletic Trainer Services (3) years beginning on July 1, 2025 - June 30, 2028 as per Exhibit.
- 

**Minutes:**

(To be removed per Mrs. Jones' request; will be renumbered as Item 11)

**Attachments:**

[Avita Service Agreement 25-28](#)

- 10.3 Approve the following service agreement with River Education Services, INC. - Leap Program for the 2025-2026 school year, as per Exhibits.
- 

**Attachments:**

[25-26 LEAP Calendar](#)

[LEAP Service Agreement](#)

- 10.4 Approve the following reports for submission to the Crawford County Auditor in Accordance with the Ohio Revised Code, as per Exhibits.

Lisa Thoman-Cha

---

**Attachments:**

[Amended Official Certificate o Estimated Resources 4-17-25](#)

[Appropriation Resolution 4-17-25](#)

[412 Cert FY25 Appropriations 4-17-25](#)

- 10.5 Approve the following Reading Improvement Plan for Bucyrus Elementary 2024-2025 school year as per Exhibit.
- 

**Attachments:**

[24-25 Bucyrus Elementary Reading Improvement Plan](#)

- 10.6 Accept the following updates to the guidelines for Stony's Kind Kids Grants as per Exhibit.
- 

**Minutes:**

Mr. Britton also acknowledged the kindness and generosity of the Stony family, who worked with district leadership to revise grant language through the Stonys Foundation. These changes will offer greater flexibility in providing support to students and families in need.

**Attachments:**

[Exhibit B - Updates SKK](#)

- 10.7 Accept the following Purpose, Clause and Budget as per Exhibit.
- 

**Attachments:**

[PROM Class of 2026 - PCB](#)

- 10.8 Approved the proposal for overnight/ extended student trip as per Exhibit.
- 

High School Cheer Camp @ BGSU - July 7-10, 2025

**Attachments:**

[2340 F5 - Cheerleading Camp](#)

- 10.9 Accept the following donations as stated:
- 

Bucyrus City School District Staff Scholarship Fund \$217.40

Academic Boosters Scholarship - Heid Donation \$500

Academic Boosters Banquet - Moose Donation \$1762.50

**Attachments:**

[Financial Detail Report - March](#)



## 11 Business

---

**Minutes:**

Motion passed 11.1.

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Christa Graves

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member			X
Ms. Jenna Bollinger, Board Member	X		

**Attachments:**

- 11.1 Approve the following service agreement with Avita for Athletic Trainer Services (3) years beginning on July 1, 2025 - June 30, 2028 as per Exhibit.
- 

**Attachments:**

[Avita Service Agreement 25-28](#)

## 12 Discussion

---

**Minutes:**

Mr. Britton brought forward an option for discussion involving Allerton Hill Communications to support community outreach through social media, newsletters, and event promotion. The agreement includes a 30-day opt-out. He noted it may come to the board for approval next month. Discussion centered on cost vs. value.

**Attachments:**

## 13 Adjourn

---

**Minutes:**

The meeting was adjourned at 6:14 p.m.

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		

Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**