

Depart 3/13/26 Return 3/15/26

Shane Kokensparger
Bucyrus City School District

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PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip: **Wrestling Tournament** Proposed Departure Date Position Head Coach Date by which response is needed **December 2025** Proposal Date **April 2025**

A. Purpose

1. What is the major place to be visited or event to be attended? **Ohio State University**
2. How is the trip related to the educational program of the District? **It will help the student athletes become better aware of how academic and athletic go hand in hand**
3. In what ways will the students benefit? **They will get to meet and form friendships with other student athletes from different schools.**
4. In what ways will the District benefit? **We will see different wrestling teams and individual athletes that can help us prepare them for all levels of competition.**
5. How will the trip be evaluated to determine the extent to which these benefits were realized? **By how the team competed.**

B. Students and Staff

1. Which students, (grade, class, or organization), will be going? **Wrestling Team**
2. How many students in total? **Qualifying Wrestlers no more than 14 wrestlers**
3. How many students are currently experiencing academic problems? **None at this time, will update the AD closer to the event**
4. Which staff member will be in charge? **Shane Kokensparger (Head Coach)**
5. What previous experience has the staff member had in conducting overnight or extended field trips? **He has been taking the wrestling team on overnight trips for the past 5 year while employed by BCS.**
6. What other staff members will be going? **Kyle Blankenship, Asst. Coach.**
7. How many chaperones, in addition to staff members, will be going? **None**
8. What are their names and affiliations with the students? **N/A**
9. How many school days will be missed? **March 13, 2026**
10. How will teachers be advised in advance that the students will be out of school? **Email from AD**

C. School Work

1. How will missed work be made up? **When students return**
2. What special assistance will be provided to students with academic problems? **They will not attend.**

D. Itinerary

1. What is the destination? **Columbus, Ohio**
2. What will be the mode of transportation? What liability insurance does the carrier have? **Bus/Van**

Handwritten signature and date:
5.2.25

3. Where will the group be housed and fed? **Columbus, Hotel**
4. What enroute or supplementary activities are planned? **None**
5. What arrangements have been made for dealing with emergency situations? **We will have extra parents and additional vehicles if needed.**
6. What arrangements have been made for administering necessary medications to students while on this trip? **The coach will hold the medication and dispense it at the appropriate time.**
7. If tour guides are involved, what liability insurance do they carry? **N/A**

E. Finances

1. What is the estimated total cost and cost per student? **Total cost of trip 500. There will be 3-4 students per room and food cost.**
2. What is the source of funds? **Booster Club Wrestling Account**
3. How will the funds be collected and safeguarded? **Coaches Credit Card**
4. How will any shortfall be made up or excess funds used? **N/A**
5. What provision has been made for students who are financially unable to pay any necessary costs? **Fundraising is completed prior to the event in the forms of youth wrestling events**

F. Communications

1. How will you communicate to parents prior to, during, and after the trip? **ThrillShare and in person, via cell phone if needed.**
2. List telephone numbers at destination and where the group will be housed.

402 North High Street, Columbus, OH 43215

3. What information will be provided to the media and the community? **Results of the event.**

 April 22, 2025
Signature of the Requestor Date

Approved:

 5/1/25
Principal Date

 5.2.25 Date

Board of
Education Date