

Depart 1/17/26
Return 1/18/26

Shane Kokensparger

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Bucyrus City School District

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip: **Wrestling Tournament** Proposed Departure Date Position Head Coach Date by which response is needed **December 2025** Proposal Date **April 2025**

A. Purpose

1. What is the major place to be visited or event to be attended? **Napolean High School**
2. How is the trip related to the educational program of the District? **It will help the student athletes become better aware of how academic and athletic go hand in hand**
3. In what ways will the students benefit? **They will get to meet and form friendships with other student athletes from different schools.**
4. In what ways will the District benefit? **We will see different wrestling teams and individual athletes that can help us prepare them for all levels of competition.**
5. How will the trip be evaluated to determine the extent to which these benefits were realized? **By how the team competed.**

B. Students and Staff

1. Which students, (grade, class, or organization), will be going? **Wrestling Team**
2. How many students in total? **High School Wrestling team**
3. How many students are currently experiencing academic problems? **None at this time, will update the AD closer to the event**
4. Which staff member will be in charge? **Shane Kokenspager (Head Coach)**
5. What previous experience has the staff member had in conducting overnight or extended field trips? **He has been taking the wrestling team on overnight trips for the past 5 year while employed by BCS.**
6. What other staff members will be going? **Kyle Blankenship, Asst. Coach.**
7. How many chaperones, in addition to staff members, will be going? **None**
8. What are their names and affiliations with the students? **N/A**
9. How many school days will be missed? **None The 17 of January is a Teacher Work Day**
10. How will teachers be advised in advance that the students will be out of school? **Email from AD**

C. School Work

1. How will missed work be made up? **When students return**
2. What special assistance will be provided to students with academic problems? **They will not attend.**

D. Itinerary

1. What is the destination? **Napoleon High School**
2. What will be the mode of transportation? What liability insurance does the carrier have? **Bus/Van**

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3. Where will the group be housed and fed? **Comfort Inn and Suites, Napoleon Ohio**

4. What enroute or supplementary activities are planned? **None**

5. What arrangements have been made for dealing with emergency situations? **We will have extra parents and additional vehicles if needed.**

6. What arrangements have been made for administering necessary medications to students while on this trip? **The coach will hold the medication and dispense it at the appropriate time.**

7. If tour guides are involved, what liability insurance do they carry? **N/A**

E. Finances

1. What is the estimated total cost and cost per student? **Total cost of trip 1500. There will be 3-4 students per room and food cost.**

2. What is the source of funds? **Booster Club Wrestling Account**

3. How will the funds be collected and safeguarded? **Coaches Credit Card**

4. How will any shortfall be made up or excess funds used? **N/A**

5. What provision has been made for students who are financially unable to pay any necessary costs? **Fundraising is completed prior to the event in the forms of youth wrestling events**

F. Communications

1. How will you communicate to parents prior to, during, and after the trip? **ThrillShare, in person, via cell phone if needed.**

2. List telephone numbers at destination and where the group will be housed.

Comfort Inn and Suites, Napoleon Ohio

3. What information will be provided to the media and the community? **Results of the event.**

Signature of the Requestor Date

[Signature] April 22 2025

Approved:

Principal Date

[Signature]

5/1/25

Education Date

[Signature]

5-2-25

Date

Board of