

# Regular Board Meeting

## Board Meeting

Lincoln Administrative Center

Thursday, March 20, 2025

5:30pm - 6:30pm

**Present:** Mrs. Lisa Thoman-Cha, Treasurer; Mr. Robert Britton, CEO/Superintendent ; Mr. Randy Blankenship, President; Mrs. Christa Graves, Board Member; Mrs. Morgan Jones, Board Member; Ms. Jenna Bollinger, Board Member; Mr. Chad Redmon, Board Member

## 1 Call to Order

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**Minutes:**

Mr. Blankenship called the meeting to order at 5:30 p.m.

**Attachments:**

### 1.1 Roll Call

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**Minutes:**

All Board of Education members were present.

**Attachments:**

### 1.2 Pledge of Allegiance

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**Minutes:**

Mr. Blankenship asked for a moment of silence in memory of the student we lost on Sunday before leading the Pledge of Allegiance.

**Attachments:**

## 2 Approval of Board Agenda

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**Result:** Approved

**Motioned:** Mrs. Morgan Jones

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		

Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

### 3 Approval of Board Minutes

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**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

[Proposed Regular Meeting Minutes 2.20.25](#)

### 4 Recognition of Visitors and Public Participation (Agenda Items Only)

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(Please speak to the Treasurer prior to the start of this meeting.)

**Minutes:**

There was no public participation.

**Attachments:**

### 5 Treasurer's Report and Recommendations

Lisa Thoman-Cha

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**Minutes:**

The Treasurer discussed that Bucyrus has reached the 20-mill floor in Tax Year 2024. As a result, the district is beginning to see the impact in collections, with a \$540,891.77 increase in the March 2025 tax collection compared to March 2024. The current state share is 64.95%; however, this increase in local revenue may result in a reduction to the state share. The impact will be monitored as we move into the next fiscal year.

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mr. Chad Redmon

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

[March 2025 Financial Report](#)

## 6 Superintendent's Report

Robert A. Britton

**Attachments:**

### 6.1 Avita Health System - Athletic Trainer Services

Stephanie Fackler - Manager, Health Services

**Minutes:**

Jim Warren, Director of Outpatient, Home Health Therapy, and Sports Health Programs for Avita Health System, presented a proposed athletic training services contract.

Avita currently provides athletic trainers to ten area schools and proposes assigning a dedicated athletic trainer to Bucyrus High School, who will cover practices and events as outlined in the contract. The trainer will also cover junior high activities and freshman football. Avita offers additional support, including:

Annual high school sports physicals at Avita's Ontario South Campus.

\$2,500 per year for athletic trainer supplies and \$3,000 per year for sports program equipment requests.

Weekly access to sports medicine physicians for injured athletes with priority appointments.

"Bump Clinics" to evaluate injuries sustained during games.

Communication and injury tracking via the Healthy Roster system, integrated with Final Forms, for real-time updates to coaches and parents.

On-site physician coverage at home football games when available.

Dr. John Diehl, sports medicine physician, explained his role as the assigned physician for Bucyrus, offering priority appointments and sideline coverage. Nicole Howe, Sports Health Program Coordinator, shared how Healthy Roster helps streamline communication and documentation.

**Attachments:**

### 6.2 Middle School Update

Principal, John Blackstone and Associate Principal, Jon Butchko

**Minutes:**

Mr. Blackstone and Mr. Butchko shared updates at the middle school. PBIS efforts, including student

incentives, quarterly rewards, and proactive discipline strategies, have reduced behavior incidents. Adjustments to the master schedule have allowed for targeted math and English support through core enrichment and lab courses. At the same time, soft skill development activities were added to help students prepare for high school and future careers. Upcoming events include the PBIS bowling reward, Junie B. Jones musical, spring concert, and on-site student physicals and immunizations. New elective offerings next year will include STEM, Innovation, and Design, and expanded computer and social studies courses.

**Attachments:**

## 7 Personnel - Certified Staff

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**Minutes:**

Motion passed 7.1 - 7.4

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

### 7.1 Approve the Substitute Teacher List from the Mid-Ohio Educational Service Center, as per Exhibit.

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Approve the ongoing updated list of certificated / licensed substitutes, screened / hired through the Mid-Ohio ESC, who have named Bucyrus as the employing district, and authorize the District Treasurer to pay the substitutes on the Mid-Ohio ESC list between meetings.

**Attachments:**

[March MOESC Sub List](#)

### 7.2 Approve the following contract extension for Elementary Principal with Sheryl Hernandez for August 1, 2025 through July 31, 2028.

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**Attachments:**

### 7.3 Accept the following resignation per Exhibit.

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Shannon Henize, Bucyrus Secondary - English

**Minutes:**

Mr. Britton recognized Mrs. Henize for her dedication and contributions to Bucyrus City Schools.

**Attachments:**

[Resignation - S.Henize](#)

## 7.4 Non-renew all Winter - Coaching Limited Supplement Contracts as stated.

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Abbey Eichler - Assistant Varsity Bowling; Thaddeus Hensel - Middle School Assistant Basketball - Boys; Shane Kokensparger - Head Varsity Wrestling; Matt Makeever - Middle School Wrestling Assistant

**Attachments:**

## 8 Personnel - Classified Staff

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**Minutes:**

Motion passed 8.1 - 8.3

**Motioned:** Mrs. Morgan Jones

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

## 8.1 Approve changes to Renhill Contract of Services, as per Exhibit.

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**Attachments:**

[RENHILL Contract of Services](#)

## 8.2 Approve the following as Classified Subs for 2024-2025 school year as per Exhibit.

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**Attachments:**

[Classified Sub List](#)

## 8.3 Non-renew all Winter - Coaching Limited Supplement Contracts as stated.

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Kyle Blankenship - Assistant Varsity Wrestling; Kim Boyd - Head Varsity Cheerleading - Winter; Craig Corfman - Wrestling Volunteer; Bart Dennision - Basketball - Girls Volunteer; Dylan Goff - Middle School Assistant Basketball - Boys; Brian Hargis - Head Varsity Basketball - Boys; Diane Kaple - Head Varsity Bowling; Pierce Krassow - Assistant Varsity Basketball - Girls; Shane Leuthold - Middle School Assistant Basketball - Girls; Kelsey May - Assistant Varsity Cheerleading - Winter; Zac Messerschmidt - Basketball - Girls Volunteer; Mike Middleton - Assistant Varsity Basketball - Girls; Joe Powers - Assistant Varsity Bowling; Harley Robinson-Koge - Assistant Varsity Basketball - Boys; Brian Seybert - Head Varsity Basketball - Girls; Crystle Siegel - Middle School Assistant Cheer - Winter; Nate Smith - Assistant Varsity Basketball - Boys; Tony Stover - Middle School Assistant Basketball - Girls

**Attachments:**

## 9 Business

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**Minutes:**

Motion passed 9.1 - 9.10

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mr. Chad Redmon

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

- 9.1 Approve the following contract true-up with Mid-Ohio ESC for Fiscal Year 2025 as per Exhibit.
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**Attachments:**

[Bucyrus MOESC True-Up](#)

- 9.2 Approve the following limited service agreement with Mid Ohio ESC for SLP services as per Exhibit.
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**Attachments:**

[SLP/OT \(Timesheet\)](#)

- 9.3 Approve the following service agreements with Meta Solutions as per Exhibits.
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**Attachments:**

[Master Service Agreement](#)  
[Schedule I Services](#)  
[Schedule II Services](#)

- 9.4 Approve Garland/DBS, Inc. Roofing and Material Services Proposal Bid Item #3 for repairs at Bucyrus Elementary School as per Exhibit.
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Bid Item #3 - 1 and 2 White Knight - Combined \$470,931

**Attachments:**

[Garland/DBS Roofing and Services Proposal 2.27.25](#)

- 9.5 Approve the following proposal for overnight/ extended student trips as per Exhibit.
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Volleyball - 2025 Friendship Cup July 7-9, 2025 - Mason, Ohio

**Attachments:**

[2340 F5 - Volleyball, A.Christy](#)

- 9.6 Approve the Open Enrollment Application for use in the 2025-2026 School Year beginning April 1, 2025, as per Exhibit.
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**Attachments:**

[Open Enrollment Letter](#)  
[Example Form - OE 2025-2026](#)

- 9.7 Approve the following items for 2025-2026 Preschool:
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Preschool Screening Dates: July 30, 31, August 1, 2025  
2025-2026 Federal Poverty Guidelines, for use with Preschool Tuition  
2025-2026 Preschool Tuition Fees

**Attachments:**

[2025-2026 Tuition Sliding Scale](#)  
[2025-2026 Preschool Tuition Fee List](#)

- 9.8 Approve the following 2024-2025 Reading Improvement Plan as required by Ohio law (ORC 3301.0715(G) as per Exhibit.
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**Attachments:**

[2024-25 Reading Improvement Plan](#)

- 9.9 Approve Request for Early Completion of Graduation Requirements, as per Exhibit.
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Janelle Jiang

**Attachments:**

[Request for Early Completion of Graduation](#)

**9.10** Accept the following donations as stated:

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Bucyrus City School District Staff Scholarship Fund \$217.40

**Attachments:**

[Financial Detail Report](#)

**10** Discussion

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**Minutes:**

There was no public discussion.

**Attachments:**

**11** Public Participation (Any Topic)

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**Minutes:**

There was no public participation

**Attachments:**

**12** Adjourn

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**Minutes:**

The meeting was adjourned at 6:14 p.m.

**Result:** Approved

**Motioned:** Mrs. Morgan Jones

**Seconded:** Ms. Jenna Bollinger

**Attachments:**