

Bucyrus City School District

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Athletic (wrestling)
 Proposed Departure Date 1/17/25 Return Date 1/18/25
 Proposer Shane Kokenberger Position Head Coach
 Date by which response is needed 1.16.25 Proposal Date Nov. 21, 2024

A. Purpose

1. What is the major place to be visited or event to be attended?

High School Gym

2. How is the trip related to the educational program of the District?

Growth of student Athletes

3. In what ways will the students benefit?

*Seeing different student Athletes
from different Areas*

4. In what ways will the District benefit?

Growth and student engagement

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

*By progress in wrestling and
growth in being in a different
community.*

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

Varsity wrestling team.

2. How many students in total?

15

3. How many students are currently experiencing academic problems?

①

4. Which staff member will be in charge?

Shane Kokensparger

5. What previous experience has the staff member had in conducting overnight or extended field trips?

*For the past 4 years within Bucyrus
Never any concerns*

6. What other staff members will be going?

Kyle Blankenship

7. How many chaperones, in addition to staff members, will be going?

0

8. What are their names and affiliations with the students?

0

- ⑨ How many school days will be missed?

0

10. How will teachers be advised in advance that the students will be out of school?

Email

C. School Work

1. How will missed work be made up?

*on the day we return or
following Sunday*

2. What special assistance will be provided students with academic problems?

Before school tutoring

D. Itinerary

1. What is the destination?

see attached.

2. What will be the mode of transportation? What liability insurance does the carrier have?

Bus/van school

3. Where will the group be housed and fed?

Hotel

4. What enroute or supplementary activities are planned?

none

5. What arrangements have been made for dealing with emergency situations?

*~~Administrative~~ Final forms
ems. med.*

6. What arrangements have been made for administering necessary medications to students while on this trip?

Parent attending.

7. If tour guides are involved, what liability insurance do they carry?

*none
not needed.*

E. Finances

1. What is the estimated total cost and cost per student?

\$12000

2. What is the source of funds?

Boosters

3. How will the funds be collected and safeguarded?

Coach Credit Card.

4. How will any shortfall be made up or excess funds used?

Coach

5. What provision has been made for students who are financially unable to pay any necessary costs?

*Coach will pay
no student/family
funds are
needed.*

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

Room.
Thrill shore.

2. List telephone numbers at destination and where group will be housed.

See attached.

3. What information will be provided to the media and the community?

Local newspaper N10 website.

Signature of the Requestor

Date

Approved:

Principal

Date

Board of Education

Date

Jan 17th & 18th 2025

Comfort Inn & Suites
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Napoleon, OH 43545-5792

Napoleon High School
701 Briarheath Ave
Napoleon, OH 43545-5792

