

## Bucyrus City School District

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip Band Camp  
 Proposed Departure Date 7/22/24 Return Date 7/26/24  
 Proposer Brent Carpenter Position HS Band  
 Date by which response is needed ASAP Proposal Date 5/17/24

A. Purpose

1. What is the major place to be visited or event to be attended?

Camp Lancaster  
 2151 W Fair Av Unit 100  
 Lancaster, OH 43130

2. How is the trip related to the educational program of the District?

Band Camp is the marching band's most important set of summer rehearsals in preparation for the Football Season.

3. In what ways will the students benefit?

Students will have practice time, as well as some time to bond with peers at the camp.

4. In what ways will the District benefit?

The Marching Band will be a better ensemble to represent the district and community.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

Our first performances of the year are Aug. 19<sup>th</sup> - 21<sup>st</sup> and those will be a showcase of the hard work done at band camp.

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?  
HS Marching Band  
grades 9-12
2. How many students in total?  
approx. 65
3. How many students are currently experiencing academic problems?  
Unknown - it is during the  
summer break
4. Which staff member will be in charge?  
Mr. Carpenter
5. What previous experience has the staff member had in conducting overnight or extended field trips?  
The band staff has been going to  
camp for years and will be there to assist.
6. What other staff members will be going?  
Mr. Kevin Meyers  
and Mrs. Kepler
7. How many chaperones, in addition to staff members, will be going?  
At least 4, with others  
still to be determined
8. What are their names and affiliations with the students?  
Kimberly Kent - parent  
Shelli Ashley - parent  
Stacy Mahley - parent  
Jessie Furrer - parent
9. How many school days will be missed?  
0
10. How will teachers be advised in advance that the students will be out of school?  
N/A - summer break

C. School Work

1. How will missed work be made up?

N/A - summer break

2. What special assistance will be provided students with academic problems?

N/A - summer break

D. Itinerary

1. What is the destination?

Camp Lancaster

2. What will be the mode of transportation? What liability insurance does the carrier have?

bus

3. Where will the group be housed and fed?

on site

4. What enroute or supplementary activities are planned?

Only activities on site

5. What arrangements have been made for dealing with emergency situations?

There are emergency contact forms and a medical professional on site at all time

6. What arrangements have been made for administering necessary medications to students while on this trip?

Students provide any meds to band parents with instructions in labeled plastic bag. Green medical forms are collected.

7. If tour guides are involved, what liability insurance do they carry?

No tour guides

E. Finances

1. What is the estimated total cost and cost per student?

\$275 per student

2. What is the source of funds?

Students pay / Band Boosters

3. How will the funds be collected and safeguarded?

Collected into band booster account

4. How will any shortfall be made up or excess funds used?

Boosters will cover shortfalls,  
excess funds will be returned to students

5. What provision has been made for students who are financially unable to pay any necessary costs?

There are other rehearsals scheduled  
during the summer to catch them up.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?


we will use the band app,  
as well as phone calls. Band camp  
meetings are scheduled for Mid June

2. List telephone numbers at destination and where group will be housed.

Camp Lancaster phone - (740) 653-2119  
Mr Carpenter's phone - (440) 309-6742

3. What information will be provided to the media and the community?

Camp Dates and pictures will be shown on  
social media.

  
\_\_\_\_\_  
Signature of the Requestor

5/15/24  
\_\_\_\_\_  
Date

Approved:

  
\_\_\_\_\_  
Principal

5/20/24  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education

\_\_\_\_\_  
Date

