

To whom it may concern,

Please accept this letter as a formal notice of my resignation from my position as Freshman Baseball Coach for the 2024 school year with Bucyrus High School effective immediately.

Due to new work commitments, I will not be able to dedicate the amount of time that is needed for a full-time position on the coaching staff. I would like to offer to be a volunteer coach on the coaching staff where I feel is a better fit for the time that I am able to commit to the program.

I would like to use this opportunity to thank you for the mentorship and support you have provided me while working here at Bucyrus City Schools. I wish you and the organization continued success.

Thank you,  
Gavin Lewis

A handwritten signature in black ink, appearing to read "Gavin Lewis", with a long, sweeping horizontal line extending to the right.