

Service Contract

This agreement is between Golden Touch Consulting, LLC, 12825 Township Highway 117, Upper Sandusky, OH 43351 and Bucyrus City Schools 170 Plymouth Street, Bucyrus, OH 44820 for program evaluation services for the 21CCLC Grant at Bucyrus Elementary School for State Fiscal Year July 1, 2023 through June 30, 2024.

Golden Touch Consulting, LLC (service provider) agrees to provide the following program evaluation services to Bucyrus City Schools (IRN#43687) for 21st CCLC grant funded program for Bucyrus Elementary School (Grant #19687):

- Service provider will evaluate student academic outcomes. Data for individual students (student attendance records, pre and post academic records/assessments and event participation) will be collected by participating school administrator and/or project coordinator and will be summarized on Microsoft Excel data spreadsheet developed by service provider. Student academic progress will be analyzed and findings will be reported.
- Service provider will evaluate youth development and parent engagement outcomes. Service provider will develop survey/instruments to assess youth development and parent involvement outcomes. Surveys/instruments will be distributed and collected by participating school administrators and/or project coordinator. Completed surveys/instruments will be compiled and analyzed by service provider and findings will be reported.
- Service provider will provide reports required by the Ohio Department of Education including but not limited to logic model, assessment plan, mid-year and end of year report summarizing academic, youth development and parent involvement outcomes and findings and key recommendations will be made for program improvement. Any electronic account access required for the completion of additional reports will be assigned exclusively to the service provider immediately upon receipt of log-in credentials from the issuing body.
- Service provider will communicate by phone and electronically with program and district administrators, other grant administrators and the Ohio Department of Education as necessary to ensure proper data collection, timeliness and quality.
- Service provider will support district administrators in the submission of the continuing grant applications/plans.

Program evaluation assumes the following:

- Data for individual students (student demographic information, attendance records, academic records and event participation reports) will be accessible to service provider for quarterly review and compilation of data will be summarized on Microsoft Excel data spreadsheet developed by service provider. Pre and post academic comparisons will include only those students for whom pre grant intervention and post grant intervention measures are available.
- All measures identified as indicators of academic, youth development and parent engagement outcomes assume surveys/instruments will be distributed in a timely manner and be available to service provider for review and compilation of data.
- Any electronic account access required for the completion of evaluation reports will be assigned exclusively to the service provider immediately upon receipt of log-in credentials from the issuing body.
- All data will be transmitted electronically to the evaluator for analysis and reporting in a timely manner and be available to service provider, at least one month prior to grant report deadlines.

Bucyrus City Schools agrees to pay \$9,999.00 for these services. Payment will be made in quarterly installments of \$2,499.75 with first payment due September 28, 2023 and other payments due the 15th of December 2023, February 15, 2024 and April 15, 2024. The service provider agrees that it is working as an independent contractor with no employee/employer relationship in existence. The fee for service is the entire obligation for Bucyrus City Schools with any additional obligation to meet legal requirements accruing to the service provider.

By: _____
Superintendent, Bucyrus City Schools Date

By: _____
Treasurer, Bucyrus City Schools Date



8-22-23

By: _____
Amy Wood, Owner, Golden Touch Consulting, LLC. Date