

# Regular Board Meeting

## Board Meeting

Lincoln Administrative Center

Thursday, August 24, 2023

5:30pm - 6:30pm

**Present:** Mrs. Lisa Thoman-Cha, Treasurer; Mr. Robert Britton, CEO/Superintendent ; Mr. Randy Blankenship, President; Mrs. Christa Graves, Board Member; Mrs. Morgan Jones, Board Member; Ms. Jenna Bollinger, Board Member; Mr. Chad Redmon, Board Member; Mrs. Alyssa Burcher, Administrative Assistant to Superintendent

## 1 Call to Order

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**Minutes:**

Mr. Blankenship called the meeting to order at 5:33 p.m.

### 1.1 Roll Call

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**Minutes:**

The following were present:

Mr. Blankenship

Mrs. Graves

Mrs. Jones

Ms. Bollinger

Mr. Redmon

### 1.2 Pledge of Allegiance

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**Minutes:**

Mr. Blankenship led the Pledge of Allegiance.

## 2 Approval of Board Agenda

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**Minutes:**

The Board agreed to add the following to item 9.11 for board approval:

April 8, 2024 Online learning day

Graduation date change to May 19, 2024, from May 26, 2024

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

### 3 Approval of Board Minutes

**Result:** Approved

**Motioned:** Mrs. Morgan Jones

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

[7/20/23 Proposed Board Minutes](#)

### 4 Recognition of Visitors and Public Participation (Agenda Items Only)

(Please speak to the Treasurer prior to the start of this meeting.)

**Minutes:**

Jae Cha, Lisa Thoman-Cha's husband, was introduced to the board.

### 5 Treasurer's Report and Recommendations

Lisa Thoman-Cha

**Result:** Approved

**Motioned:** Mr. Chad Redmon

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		

Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

[Treasurer's Report](#)

## 6 Superintendent's Report

Robert A. Britton

April 8, 2024 online learning day

Graduation date change to May 19, 2024 from May 26, 2024.

Thank you to Bucyrus Elks Lodge 156 for a \$1,000 donation to the Athletic Department to reimburse greens fees for Bucyrus Elks Golf Invitational.

**Minutes:**

Mr. Britton highlighted several items on the agenda in items 6.1 through 9.11. He also congratulated Ms. Hernandez, the Elementary Principal, on earning 100% passage on the third-grade reading guarantee. There were also discussions about the repairs of the air conditioning unit at the Elementary School.

### 6.1 Approve one of the following estimates for tree service per Exhibits A-D.

**Minutes:**

Mr. Britton discussed the quotes regarding the tree service estimates and the need to remove the trees. The board agreed to use Spencer's Tree Service.

**Result:** Approved

**Motioned:** Mrs. Christa Graves

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

**Attachments:**

[Exhibit A - Spencer's Tree Service Quote](#)

[Exhibit B - Spencer's Terms & Conditions Statement](#)

[Exhibit C - Oberlander's Quote](#)

[Exhibit D - Top-Notch Tree Care Quote](#)

## 7 Personnel - Certified Staff

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**Minutes:**

All items 7.1 through 7.4

**Result:** Approved

**Motioned:** Mrs. Morgan Jones

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

### 7.1 Approve the Substitute Teacher List from the Mid-Ohio Educational Service Center, as per Exhibit E.

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Approve the ongoing updated list of certificated / licensed substitutes, screened / hired through the MOESC, who have named Bucyrus as the employing district, and authorize the District Treasurer to pay the substitutes on the MOESC list between meetings.

**Attachments:**

[Exhibit E - MOESC Approved Sub List](#)

### 7.2 Approve the voluntary transfer of Jon Butchko from PBIS Coordinator to Dean of Students and authorize the supplemental contract for 10 additional days allocated to the Dean of Students at per diem rates.

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Jon Butchko, Teacher on Special Assignment - Dean of Students

Supplemental Contract, Dean of Students - 10 Extended Days

### 7.3 Approve the following Limited Supplement Contract as stated and pending certification and completion of all State and Board requirements.

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Kris Knodell, Head Varsity Boys Tennis

### 7.4 Approve an increase in the hourly rate for 21st Century Grant Certified/ Licensed teachers to \$30/hr for grant work after school.

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## 8 Personnel - Classified Staff

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**Minutes:**

All items 8.1 through 8.6

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

- 8.1 Approve the following as Bus Driver, per negotiated agreement, pending completion of all State and Board requirements including favorable background checks.
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C. Aaron Sharrock - Bus Driver - 4 hours per day/ 5 days per week

- 8.2 Accept the following resignations per Exhibits F & G.
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Kylie Korner, Middle School Assistant Girl's Basketball

Josh Stratton, Middle School Assistant Football

**Attachments:**

[Exhibit F - Resignation - K.Korner](#)

[Exhibit G- Resignation - J.Stratton](#)

- 8.3 Approve the following Limited Supplement Contracts as stated and pending certification and completion of all State and Board requirements.
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Tony Sheets, Middle School Assistant Football

Josh Stratton, Varsity Assistant Football

- 8.4 Employ the following on a substitute basis, as per approved salary schedule, for the 2023-2024 school year, pending completion of all State and Board requirements, including a favorable background check:
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Rita Davis - Food Service Assistant

Gabriela Hall - Food Service Assistant

Dave Jones - Bus Driver

Jim Thompson - Bus Driver  
Melanie Whitmore - Bus Driver  
Pat Zehring - Food Service Assistant  
Elaine Zeigler - Food Service Assistant

## 8.5 Approve changes to Renhill Contract of Services, as per Exhibit H.

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**Attachments:**

[Exhibit H - RENHILL Contract of Services](#)

## 8.6 Approve an increase in the hourly rate for 21st Century Grant classified aides to \$15/hr for grant work after school.

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# 9 Business

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**Minutes:**

All items 9.1 through 9.11

9.11 - Approve online learning day and change the graduation date for 2024

- April 8, 2024, online learning day
- Graduation date change to May 19, 2024, from May 26, 2024

**Result:** Approved

**Motioned:** Ms. Jenna Bollinger

**Seconded:** Mrs. Morgan Jones

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		

## 9.1 Approve the income earned from Commercial Paper and Bankers Acceptances from FY23 per Exhibit I.

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**Minutes:**

Mrs. Thoman-Cha advised the board that this annual report requires board approval and also mentioned that RedTree wanted to discuss investing more funds in commercial paper for a larger return on investment.

**Attachments:**

[Exhibit I - FY23 Report - Purchases and Sales](#)

- 9.2 Approve work indicated on the service quotes from Columbus Building Services, Inc. for required service and repairs to the air conditioning systems at the High School and Elementary School buildings per Exhibits J-M.
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**Attachments:**

[Exhibit J - S3-286 High School Fan Motor Replacement](#)

[Exhibit K - S3-287 High School Chiller 2 Condenser Coil Replacements](#)

[Exhibit L - S3-288 High School Chiller 1 Condenser Coil Replacement](#)

[Exhibit M - S3-289 Elementary Chiller 2 Evaluate Leak, Repair and Replace Transducer](#)

- 9.3 Approve Enrollment Forms for Individual Students for the 2022-2023 School Year between Specialized Education of Ohio, Inc. (High Road School) and Bucyrus City School District per Exhibit N.
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**Attachments:**

[Exhibit N - Enrollment Forms w/ Fee Schedules](#)

- 9.4 Authorize the following as approved van drivers for Bucyrus City Schools:
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Jason Calder, Diane Kaple, Shane Kokensparger, Matt Makeever, Michael Schupp, and Russ Slazanka

- 9.5 Approve Day Treatment-Purchase Service Agreement for the 2023-2024 School Year with GLC Education Services, LLC. (LEAP Program), as per Exhibit O.
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**Attachments:**

[Exhibit O - LEAP Program - Service Agreement](#)

- 9.6 Approve Agreement with Wood County Juvenile Detention Center for Fiscal Year 2023-2024, as per Exhibits P & Q.
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**Attachments:**

[Exhibit P - Wood County ESC - Juvenile Detention Center - Agreement](#)

[Exhibit Q - Wood County ESC - Superintendent Letter](#)

- 9.7 Accept the following donations as stated per Exhibit R.
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Bucyrus City School District Staff Scholarship Fund \$ 279.40

**Attachments:**

[Exhibit R - Financial Detail Report](#)

- 9.8 Approve the revisions to the 2023-2024 Preschool Handbook per Exhibit S.
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The changes mirror the elementary handbook--see pages 2, 9, 10, 16, 10 for highlighted areas.

**Attachments:**

[Exhibit S - Proposed Revisions Preschool Handbook](#)

**9.9** Approve the following as eligible drivers for the Band Truck for the 2023-2024 School Year:

Brent Carpenter, Greg Shifley, Kevin Myers, Miranda Kepler, Kimberly Kent, Shelli Ashley, Anthony Greilich, Stacy Mahley, and Stacy Ricker

**9.10** Employ the following as an independent contractor for the 2023-2024 school year to provide, but not exceed 40 hours of compensatory Wilson Reading Instruction at \$30/hr to a middle school student in accordance with the students IEP.

JoLynn Williams - Wilson Reading Instructor

## 10 Discussion

**Minutes:**

There was a discussion about vape detectors. Mr. Britton advised the board that he is already looking into pricing. Ms. Bollinger asked Mrs. Thoman-Cha how much more would be invested in RedTree. Mrs. Thoman-Cha said she would return to the board with their recommendation.

## 11 Public Participation (Any Topic)

## 12 Adjourn

**Minutes:**

The meeting was adjourned at 6:00 p.m.

**Result:** Approved

**Motioned:** Mr. Chad Redmon

**Seconded:** Ms. Jenna Bollinger

Voter	Yes	No	Abstaining
Mr. Randy Blankenship, President	X		
Mrs. Christa Graves, Board Member	X		
Mrs. Morgan Jones, Board Member	X		
Ms. Jenna Bollinger, Board Member	X		
Mr. Chad Redmon, Board Member	X		