

Jamie Lyons
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January 31, 2024

Bucyrus City Schools
170 Plymouth Street
Bucyrus, Ohio 44820

To Whom It May Concern:

Please accept this as my formal resignation from my secretarial position at BES. I have accepted a social work position with RFS Behavioral Services. My last day will be February 21, 2024. I hope this allows enough time to find a replacement before my leave.

I recently graduated with a degree in Social Work and at this time, my dream is to work within a school. This new position will give me this opportunity to grow and strengthen my Social Work skills in a school setting. I do appreciate the opportunity to work for Bucyrus as this is where my heart is. With all sincerity, thank you.

Respectfully,



Jamie Lyons

