

**April 20, 2023**

Bucyrus City Schools Administration:

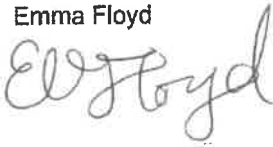
I am writing to inform you that I am not seeking a renewal for my current contract with Bucyrus City Schools, ending in August 2023. I am relocating and the distance will make it difficult for me to continue in my current position. I'm planning to seek a teaching position in a school district closer to my new home. I intend to fulfill all my remaining contractual obligations including teaching through my last contractual day of the school year, May 25, 2023.

It has been an honor to serve as a member of the Bucyrus City Schools faculty for the past 3 years. I know that my time at Bucyrus City Schools has grown and shaped me greatly as an educator. I have enjoyed working alongside a strong team of educators. I'll truly never forget the incredible faculty and staff. I am grateful for the support and opportunities given to me throughout my tenure.

I am going to support a smooth transition for my students and colleagues during my remaining time here. I will work to ensure that all my lesson plans, records, and grading are up to date and properly transitioned.

I wish you and the school the very best in the future.

Sincerely,  
Emma Floyd



APR 20 12:00 PM 2023