

Bucyrus City School District

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS

Type of Trip: Performing Arts/Players High School Show Choir

Proposed Departure Date: May 5, 2023 at 7 AM Return Date: May 7 at 8:00PM

Date by which response is needed: As soon as possible Proposal Date 12/15/2022

A. Purpose

1. What is the major place to be visited or event to be attended?
Students will visit the Cincinnati, Ohio area. Events included in this trip will involve both a performance opportunity and many educational opportunities. Please see the attached itinerary for more information on the proposed schedule for this trip.
2. How is the trip related to the educational program of the District?
This trip will give students a different avenue through which to receive an educational experience. The trip includes historical education through a tour of the Underground Railroad Center and arts/music education through a show choir performance and clinic and tours of Cincinnati's art murals that have been painted by local artists and youth apprentices, a riverboat tour/cruise on the Ohio River. There will also be cross curricular science via visiting the Newport Aquarium.
3. In what ways will the students benefit?
Students will be able to be exposed to Ohio and US history, culture, and climates that they would not be able to otherwise experience in Bucyrus. They will also have the experience of receiving performance feedback in a different venue and with other evaluators.
4. In what ways will the District benefit?
The District will benefit from the experiences that students bring back to Bucyrus City Schools. Our school system will have been able to provide students with a well rounded education and to give them unique experiences that they would not have otherwise had an opportunity to experience without our District's input.
5. How will the trip be evaluated to determine the extent to which these benefits were realized?
During the trip, dialogue and reflection will take place about the cultural and historical sites we visit. Students will bring back valuable performance critique that can be used to improve and enhance their future performances, as well as being able to share this information with their fellow students in choir. Students will also complete a survey at the end of the trip to determine which events of the trip they felt were most impactful.

B. Students and Staff

1. Which Students, (grade, class, or organization), will be going?
The Bucyrus Players Show Choir, including students grades 9-12
2. How many students in total?
Approximately 18.
3. How many students are currently experiencing academic problems?
All students in the group are currently academically eligible and maintain a 2.0 or higher. There are three students with individual course failures currently, and plans have been made with students and school personnel or programs to assist these students.
4. Which staff member will be in charge?
Kaitlyn Fourman
5. What previous experience has the staff member had in conducting overnight or extended field trips?
Kaitlyn Fourman has led a Bucyrus Players trip to Memphis as well as has led two overnight trips with Colonel Crawford (one in Cincinnati, and the other to NYC). She has assisted with ten marching band camp trips with BSS, as well as out of state overnight band trips.
6. What other staff members will be going?
Karolyn Rebon, who has experience with the New York and Memphis trips, among many others. Dee Miley, BES employee, has expressed interest and is a parent of a current Player's member.
7. How many chaperones, in addition to staff members, will be going?
The exact number is currently unknown, but others have expressed interest for both male and female chaperones.
8. How many school days will be missed?
One school day will be missed. Students will be responsible for making up all missed work and assignments.
9. How will teachers be advised in advance that the students will be out of school?
Teachers will be notified by email in advance that these specific students will be out of school.

C. School Work

1. How will missed work be made up?
Work will be collected in advance when possible, or made up when students return to school. It will be the student's responsibility to collect and make up work. Ultimately, students must follow individual teacher policies on missed work.
2. What special assistance will be provided to students with academic problems?
Study tables are available to these students with academic problems. Students with academic problems will also receive weekly reports on grades so that they stay aware and make arrangements in advance to receive help from their teachers when needed.

D. Itinerary

1. What is the destination?
Cincinnati, OH.
2. What will be the mode of transportation? What liability insurance does the Carrier have ?
We will be taking a school bus which is insured with BCS district.
3. Where will the group be housed and fed?
The group will stay at a hotel (specific address TBD). Meals will happen en route, at the hotel, and along the sites we will visit. School lunch and breakfast will be provided for the Friday we depart.
4. What enroute or supplementary activities are planned?
Please see attached itinerary for complete list of plans.
5. What arrangements have been made for dealing with emergency situations?
Staff members will each have access to student EMF which will give information on special needs and contact information.
6. What arrangements have been made for administering necessary medications to students while on this trip?
All medications taken by students must be on the students EMF. All medications will be given to Kaitlyn Fourman. A parent note must accompany any over the counter medications before they can be administered. All medication will be held by Kaitlyn Fourman and all medications administered will be well documented.
7. If tour guides are involved, what liability insurance do they carry?
There is no third party travel agency involved.

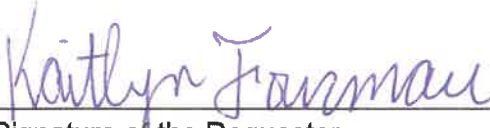
E. Finances

1. What is the estimated total cost and cost per student?
The estimated total cost is \$9,200. The estimated cost per student is \$400. The final number of students and chaperones participating may affect this estimate.
2. What is the source of funds?
Students will complete a number of fundraisers throughout the year as well as collect donations to fund as much of the trip as possible. Pending approval, applications for grants will be made to the Underground Railroad Center and the Bucyrus Education Foundation.
3. How will the funds be collected and safeguarded?
Funds will be collected and receipts will be given to students. The money will be turned in to be deposited to the Music Booster account.
4. How will any shortfall be made up or excess funds used?
Excess funds from some fundraisers may be used to help with the shortfalls of others. Additional excess funds will be used for future Players show choir expenses.
5. What provision has been made for students who are financially unable to pay any necessary costs?
Students are expected to fundraise in order to raise funds. Any excess funds from


fundraisers may be used to help families that are unable to make payments on their own. Information will also be provided to staff and community members on how to sponsor a student.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?
Prior to the trip, communication will happen through emails, letters home, and face to face meetings. During and after the trip, communication will happen through email, and through phone calls as needed.
2. List telephone numbers at destination and where group will be housed.
This location has not yet been determined. The numbers will be provided as soon as they are available.
3. What information will be provided to the media and the community?
Information will be released through the BCS media process.

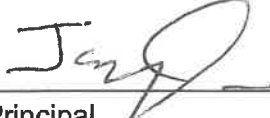


Signature of the Requestor

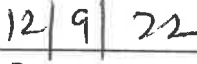


Date

Approved:



Principal



Date

Date

Board of Education

Date