



## Community Counseling & Wellness Centers

Serving Crawford, Marion, Sandusky, Seneca, Ottawa, and Wyandot Counties  
With offices in Bucyrus and Marion, Ohio  
419-562-2000 or 740-387-5210

Cindy Wallis, MSW, LISW-S, Chief Executive Officer

**Memorandum of Understanding:** Between Community Counseling & Wellness Centers, 2458 Stetzer Rd., Bucyrus, Ohio 44820 and Bucyrus City Schools, 170 Plymouth Street, Bucyrus, OH 44820

**Agreement Period:** Commencing on or about August 24, 2022 and running through June 4, 2023

### Scope of Services:

#### Community Counseling & Wellness Centers will provide the following:

1. Provide a Licensed Counselor or Licensed Social Worker to serve the students of Bucyrus City School District for the purpose of Mental Health Counseling Services
2. Provide written documentation to show the date and time of services provided for billing purposes
3. Follow all Protected Health Information laws. Confidentiality will be assured at all times under this contract

#### Bucyrus City School District will provide the following:

1. Students who are in need of mental health services (diagnostic assessment and counseling). School personnel will make the initial contact with the referred family
2. Office space for confidentiality of the student
3. Referral information and collateral information in coordinating care for each student
4. Be the liaison between Community Counseling & Wellness Centers, Bucyrus City School District and the child's parent/guardian for the coordination and provision of services
5. Contact Community Counseling & Wellness Centers when school is cancelled (i.e., in service days, snow days, etc.)

**Payment:** Bucyrus City School District will make payment of \$90.00 per hour for any uncovered time where a student is not available (either due to the school or students choice). Bucyrus City School District will not be responsible for payment of any appointments kept. For all kept appointments, Community Counseling & Wellness Centers will bill the child's funding source (i.e., Insurance, Medicaid, or ADAMH Board).

This contract may be terminated by either party with 30 days written notice.

Bucyrus City School District  
Superintendent

Date: 8-25-2022

Tax ID: 34-6400232

Community Counseling & Wellness Centers  
CEO

Date: 8-25-22

Tax ID: 31-0937618