

Marion Office

355 East Center Street Suite 200 Marion, OH 43302 tel 740.382.6840 fax 740.387.0318 www.gpdgroup.com

March 28, 2018 2017177.01

Mr. Ryan Cook Treasurer, Bucyrus City Schools 170 Plymouth Street Bucyrus, Ohio 44820

RE: Bucyrus City Schools: Lincoln Center Locker Room Renovation Bidder Qualification

Dear Mr. Cook:

Bid proposals were received for the subject project on Friday March 23, 2018 with five bidders responding to and meeting the submittal criteria for the opportunity. Construction Services Inc. (CSI) is the apparent low bidder submitting a base bid of \$94,000.00. The published project estimate was \$102,425.00, therefore the CSI bid falls within the 10% allowable margin of variation.

CSI has provided a contact list consisting of four separate references; all four of the references were able to respond to the bidder's qualification and background check request. The references included the University of Findlay, Bluffton City Schools, Findlay City Schools and First Citizens National Bank. All respondents were very positive in their rating of the quality of work, the integrity of the company, stating their work is excellent and they are able to work well with the owners and are diligent to complete projects on time and within budget. Each responders went as far to volunteer that they would select this bidder directly if given the opportunity; the University of Findlay currently has CSI under contract for multiple projects.

Based on my conversations with the respondents of the reference list I would recommend proceeding with contracts with CSI for the Lincoln Locker Room Renovation project.

Sincerely, GPD Group

Steve Williams

Architect / Project Manager

me Telle.



CSI Construction Services Inc References

Bluffton City Schools

Mike Wilson - Phone (419) 721-8076 Email: wilsonm@blufftonschools.org

Findlay City Schools

Dennis McPheron – Phone (419) 420-7079 Email: dmcpheron@findlaycityschools.org

University of Findlay

Myreon Cobb – Phone (419) 434-4544 Email: mcobb@findlay.edu

First Citizens National Bank

Mark Johnson – Phone (419) 294-2351 Email: mjohnson@firstcitizensnational.com



Proposal

То:	Bucyrus City School District Board of Education Bucyrus City School District, Administration Building
	170 Plymouth Street
	Bucyrus, Ohio 44820

For: Lincoln Locker Room Renovation 170 Plymouth Street Bucyrus, Ohio 44820

Submitted by: <u>CSI Construction Services Inc.</u>

Having read and examined the Contract Documents, entitled:

Lincoln Locker Room Renovation
Bucyrus City School District
170 Plymouth Street
Bucyrus, Ohio 44820
and the following Addenda:

Addendum No.	Date of Receipt				
Addendum 1	3/16/18				

AND LIKEWISE HAVING INSPECTED THE SITE AND THE CONDITIONS AFFECTING AND COVERING THE CONSTRUCTION OF SAID PROJECT, the undersigned hereby proposes to furnish all material and to perform all work for the applicable Contract in accordance with the Contract Documents, for the following sums:

Item 1 BASE BID GENERAL CONTRACT:

Provide all necessary labor and materials for the demolition and renovation of existing toilet rooms into locker rooms with lockers, changing areas, showers, and toilet facilities for an existing adjacent fitness center space. Work consists of new interior finishes, new plumbing fixtures (including ada compliant roll-in showers and toilet accessories), and new lighting. Existing heating system to be modified for reuse as delineated in the construction documents and as described in the project documents as follows:

Labor and Material, for the sum of:

ninety four thousand Dollars (\$94,000)

Item 2

NOTE A. TIME OF COMPLETION

Upon failure to have all work completed within (75) seventy-five consecutive calendar days from receipt of Notice to Proceed from the Owner, the Contractor shall forfeit and pay, or cause to be paid, to the Owner for and as liquidated damages to be deducted from any payment due or to become due to the said Contractor, the sum of One Hundred Dollars (\$100.00) per day, for each and every day thereafter that the said work remains in an unfinished condition.

NOTE B.

Bids submitted under this proposal are acknowledged by the Owner to be conditioned that the Contractor not be prevented, due to strikes or other disruptions affecting sources of supply or the normal progress of the work, from obtaining the materials necessary to carry out his contract and to complete the construction covered thereby. This does not mean the Owner is responsible to the Contractor for delays of this nature, therefore the Owner will not be held liable for Contractors failure to complete his project within the time limits due to these or any other similar cause.

NOTE C.

Bids will be held active for a period of thirty (30) days after the bid date in order for the owner to preform necessary due diligence in the selection process. No bidder shall withdraw his bid for a period of 30 days after the opening of bids.

NOTE D.

The Bidder shall supplement the proposal by supplying the following information for use in the preparation of the contract.

FORM OF BID GUARANTY & CONTRACT BOND (As prescribed by Section 153.571, ORC)

KNOW ALL	PERSONS BY	THESE I	PRESENTS,	that we,	the undersigned
CSI Constructi	on Inc as	Principal a	t		5
(Address) 13860 C					
and Ohio Farmer	s Ins. Co.	as Surety,	are hereby	neld and fi	rmly bound unto
the, as Obligees in the					
School District - Line	coln Locker Ro	om Renova	tion submitt	ed by the	Principal to the
Obligee on (date)	March 23,	20180	undertake	the Proje	ct known as:
Lincoln Locker	Room Renov	vation.			

The penal sum, referred to herein, shall be the dollar amount of the Principal's bid to the Obligee, incorporating any additive or deductive alternate bids made by the Principal on the date referred to above the Obligees, which are accepted by the Obligees. no In case shall the penal sum exceed the amount of (\$). (If the above line is left blank. the penal sum will be the full amount of the Principal's bid, including alternates. Alternatively, if completed, the amount stated must not be less than the full amount of the bid, including alternates, in dollars and cents. A percentage is not acceptable.) For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above-named Principal has submitted a bid on the above-referred to project;

NOW, THEREFORE, if the Obligees accept the bid of the Principal, and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications and bills of material; and in the event the Principal pays to the Obligees the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid and such larger amount for which the Obligees may in good faith contract with the next lowest bidder to perform the work covered by the bid; or resubmits the project for bidding, the Principal will pay the Obligees the difference not to exceed ten percent of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission of printing new contract documents, required advertising and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be null in void, otherwise to remain in full force and effect. If the Obligees accept the bid of the Principal and the Principal, within ten days after the awarding of the contract, enters into a proper contract in accordance with the bids, plans, details, specifications and bills of material, which said contract is made part of this bond the same as though set forth herein; and

IF THE SAID Principal shall well and faithfully perform each and every condition of such contract; and indemnify the Obligees against all damage suffered by failure to perform such contract according to the provisions thereof and in accordance with the plans, details, specifications and bills of material therefore; and shall pay all lawful claims of subcontractors, material suppliers and laborers for labor performed and materials furnished in the carrying forward, performing or completing of said contract; we, agreeing and assenting to, at this undertaking shall be for the benefit of any material supplier or laborer having a just claim, as well as for the Obligees herein; then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

THE SAID Surety hereby stipulates and agrees that no modifications, omissions or additions, in or to the terms of said contract or in to the plans and specifications, therefore, shall in any wise affect the obligations of said Surety on its bond, and it does hereby waive notice of any such modifications, omissions or additions to the terms of the contract or to the work or to the specifications.

SIGNED this 20thday of March , 2018 PRINCIPAL: CSI Construction Inc. Title: Presiden SURETY: Ohio Farmers Insurance Co. Address: One Park Circle Westfield Center, OH 46251 Phone: (200) 243 \pm 0210 SURETY AGENT: <u>UIS Insurance & Investments</u> Address: 400 N. Sandusky Ave. Upper Sandusky, OH 43351 Phone:

(<u>419</u>) <u>294-1327</u>

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 10/03/17, FOR ANY PERSON OR PERSONS NAMED BELOW.

General Power of Attorney

CERTIFIED COPY

POWER NO. 3408292 13

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint CHRISTY M. SMITH, CAROL A. HERSHMAN, SCOTT A. DICKEY, MATTHEW R. GREEN, LOIS J. FAUSNAUGH, LAURA J. RETTIG, CHERYL LECKEY, GREGORY F. HULL, MATTHEW HULL, CAMMIE M. FLORES, NEIL ROBERT FAWCETT, KATIE M. LONG, CASEY L. BROWN, JOINTLY OR SEVERALLY

of FINDLAY and State of OH its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Altorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2

held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 03rd day of OCTOBER A.D., 2017,

MEURANCE Corporate Seals Affixed

State of Ohio County of Medina

Manning, "LIONAL W The second white Vernainmone.

WESTFIELD INSURANCE COMPANY .
WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Ву Dennis P. Baus, National Surety Leader and Senior Executive

On this 03rd day of OCTOBER A.D., 2017, before me personally came Dennis P. Baus to me known, who, being by me duly sworn, did depose and say, that he resides in Wooster, Ohio; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio County of Medina

David A. Kotnik, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 20 t hday of

.a.A.R. larch 2018





Carrino Secretary Frank A. Carrino, Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/20/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s)

ce	rtificate holder in lieu of such endorsemen	it(s).					
PRODUCER			CONTACT Christy Smith				
UIS	Insurance & Investments		PHONE (A/C, No, Ext): (419) 447-4242 FAX (A/C, No): (419) 44				448-5041
51	S. Washington Street	E-MAIL ADDRESS: csmith@uisprotect.com					
P.	O. Box 708	INSURER(S) AFFORDING COVERAGE				NAIC#	
Tif	fin OH 44883	INSURER A: Cincinnati Casualty Company				28665	
INSU	RED		INSURER B :				
Dua	ne Frey, DBA: CSI Construction	Service Inc.	INSURER C:			·····	
	60 Twp. Hwy. 42		INSURER D :				
Car	rev OH 43316		INSURER E :				
	4	ATE NUMBER:CL18313207	INSURER F:		REVISION NUM	BER.	
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CEI	CERTIFICATE HOLDER CANCELLATION						
			SHOULD ANY OF	THE ABOVE D	ESCRIBED POLIC	IES BE CANC	ELLED BEFORE

Bucyrus City School District Board of Education Bucyrus City School District Administration Building 170 Plymouth St. Bucyrus, OH 44820 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Christy Smith/CMS

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Non-Collusion Affidavit

State of Ohio, County of Crawford

The Contractor and each person signing on behalf of the Contractor certifies, and in the case of a joint proposal, each party thereto certifies as to such party's organization, under penalty of perjury, that to the best of the undersigned's knowledge and belief:

- The Base Quotation and Unit Prices in the quotation have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition as to any matter relating to such Base Quotation and Unit Prices with any other Contractor or third party.
- 2. Unless otherwise required by law, the Base Quotation and Unit Prices, which have not knowingly been disclosed by the Contractor and will not knowingly be disclosed by the Contractor prior to the bid opening, directly or indirectly, to any other Contractor or to any third party that would have an interest to the Base Quotation or Unit Prices.
- No attempt has been made or will be made by the Contractor to induce any other individual, partnership, or corporation to submit or not to submit a quotation for the purpose of restricting competition.

Authorized Signature: Dudy They
Print Name: Duane J. Freli
Print Name: Duane J. Frey Title: President
Company Name: CSI CONSTRUCTION Services INC.
ADDITIONAL SIGNATURE FOR JOINT VENTURE:
Authorized Signature:
Print Name:
Title:
Company Name:
State of Ohio, County of: Wyan dbt
Sworn to and subscribed before me this 23 rd day of March , 2018.
KIRSTEN J. ZINN NOTARY PUBLIC STATE OF OHIO Recorded in Wyandot County

My Comm. Exp]

Delinquent Personal Property Tax Affidavit

State of Ohio, County of Crawford: BID Identification: Bucyrus City School District: Lincoln Locker Room Renovation CONTRACTOR: CSI CONSTruction Services INC. being first duly Sworn, deposes and says that he is President (sole owner, a partner, president, secretary, etc.) of CST Coust rustian Services The the party making the foregoing BID, hereby affirms under oath, pursuant to Section 5719.042 of the Ohio Revised Code, that at the time the BID was submitted, my company (was) (was not) charged with delinquent personal property taxes on the General Tax List of Personal Property for Marion County, Ohio. If such charge for delinquent personal property tax exists on the General Tax List of Personal Property for Crawford County, Ohio, the amount of such due and unpaid delinquent taxes including due and unpaid penalties and interest shall be set forth below. A copy of this statement shall be transmitted by the Fiscal Officer to the County Treasurer within 30 days of the date it is submitted. **Delinquent Personal Property Tax Penalties** Interest Subscribed and sworn to before me this that of

Seal of Notary

KIRSTEN J. ZINN
NOTARY PUBLIC
STATE OF OHIO
Recorded in
Wyandot County
My Comm. Exp. 2 8 23



Bureau of Workers' Compensation

30 W. Spring St. Columbus, OH 43215

Certificate of Ohio Workers' Compensation

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit www.bwc.ohio.gov, or call

This certificate must be conspicuously posted.

Policy number and employer

1401336-0

Period specified below 07/01/2017 through 06/30/2018

CSI CONSTRUCTION SERVICES 13860 TOWNSHIP HIGHWAY 42 CAREY, OH 43316-9776

www.bwc.ohio.gov Issued by:



Administrator/CEO

You can reproduce this certificate as needed.

Ohio Bureau of Workers' Compensation

Required Posting

Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



Bureau of Workers' Compensation

You must post this language with the Certificate of Ohio Workers' Compensation



CSI Construction Services Inc Subcontractor List

Electrical

Owens Electric Co 146 S Greenwood St Marion, OH 43302 (740) 387-1111

Plumbing & HVAC

Kinn Brothers Plumbing Heating & Air Conditioning 527 Whetstone St Bucyrus, OH 44820 (419) 562-1484

Lockers

Rayhaven Group Inc 35901 Schoolcraft Rd Livonia, MI 48150 (734) 744-9260

